# Notice of Privacy Practices

I. This notice describes how medical information about you may be used and disclosed by PineyWoods Pediatrics and how you can get access to this information. Please review carefully.

II. We have a legal duty to safeguard your Protected Health Information (PHI).

III. How we may use and disclose your Protected Health Information?

A. Uses and disclosures related to treatment, payment or health care operations.

We may use and disclose your PHI for the following reasons:

For treatment, to obtain payment for treatment and/ or for Health care operations

B. Certain uses and disclosure do not require your consent.

We may use and disclose your PHI without your consent or authorization for the following reasons: When a disclosure is required by Federal, State or local law, judicial and administrative proceedings or law enforcement, for public health oversight activities, for purpose of organ donations, for research purpose, to avoid harm, for specific government functions, for worker's compensations purposes, appointment reminders and health- related benefits or services and/ or fundraising activities.

C. Two uses and disclosures require you to have the opportunity to object are

Patient directories and Disclosure to family, friends or others

D. All other uses and Disclosures require your written authorizations.

IV. What rights you have regarding your PHI

A. The right to request limits on uses and discloses of your PHI
B. The right to choose how we send PHI to you
C. The right to see and get copies of your PHI
D. The right to get a list of the disclosures we have made
E. The right to correct or update your PHI

V. How to complain about our Privacy Practices

If you think that we may have violated your privacy rights or disagree with the decision we have made about access to your PHI, you may file a complaint with the person listed in Section VI below. You may also send a written complaint to the secretary of the Department of Health and Human Services, 200 Independence Avenue, SW, Washington DC 20201. We will take no retaliatory action against you if you file a complaint about our privacy practices.

VI. Person to contact for information about this notice or to complain about privacy practices.

If you have any questions about notice or any complaints about PineyWoods Pediatrics' privacy practice, or would like to know how to file a complaint with the secretary of the Department of Health and Human Services, Please contact: Rosa Coulston
Privacy Officer at 3614 N. University Drive Nacogdoches, Tx. 75965, 936-560-9000

A full and detail Notice of Privacy Practices is available at the front desk.
This notice is effective August 23, 2010